

Notice of Meeting

Personnel Committee

Tuesday, 17th May, 2011

in the council chamber, council offices,
Market Street, Newbury

(Note: This meeting will commence at the conclusion of the meeting of the Governance and Audit Committee)

Date of despatch of Agenda: Monday, 9 May 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser on (01635) 519045
e-mail: mfraser@westberks.gov.uk

Further information and Minutes are also available on the Council's website at
www.westberks.gov.uk



To: Councillors TBC

Substitutes: Councillors TBC

Agenda

Part I

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1. **Election of Chair**
To elect the Chairman of the Personnel Committee for the 2011/12 Municipal Year.
2. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
3. **Appointment of Vice-Chairman**
To appoint a Vice-Chairman for the Personnel Committee for the 2011/12 Municipal Year.

Andy Day
Head of Policy and Communication

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.

